

## Job Description

<b>Business Area</b>	Operations
<b>Post Title</b>	Winter Driver
<b>Grade</b>	3
<b>Reports To</b>	Trainee Supervisor / Supervisor / Senior Supervisor
<b>Date of Issue</b>	June 2023

## Job Purpose

To undertake operational tasks, including driving the gritting vehicles, to support delivery of the Winter Maintenance service.

## Main Duties and Responsibilities

1. Undertake scheduled and unscheduled salting including driving an LGV gritting vehicle, according to pre-determined routes plus, any of the following activities:
  - Installing plough attachments
  - Loading salt onto vehicles
  - Acting as Banksman
  - Monitoring lane widths, plough widths, parked vehicles and any other obstructions/hazards on the highway
  - Map reading
  - Communicate feedback to managers
  - Manual /hand salting and snow clearance
2. Undertake daily checks and maintenance on the vehicle before and after each shift and report any vehicle defects. Ensuring the vehicle is left in a clean condition at the end of each shift.
3. Attend to and clear salt blockages/build up on the vehicle chute and spinner
4. Attend to straightforward issues and understand the process for referring up for more serious issues.
5. Undertake dynamic risk assessments and feedback to management.
6. Complete any associated paperwork/records as required.
7. Work in line with all NY Highways policies and procedures and be aware of the obligations for employees under these.
8. Behave according to the Employee Code of Conduct and be aware of employee responsibilities under the Code.
9. Behave according to the Behaviours Framework.
10. Comply with health and safety policies, organisational statements and procedures, report any incidents / accidents / hazards and take a pro-active approach to health and safety matters in order to protect oneself and others.
11. Undertake any other duties of a similar nature that may be required from time-to-time.

## Person Specification

Criteria No	Criteria Description	Essential (E)	Desirable (D)
<b>Qualifications &amp; Education</b>			
	HGV driving licence	<b>E</b>	
	City and Guilds 6159 certification for driving and operating gritters or the ability to obtain this on commencing in post (training will be provided if needed)	<b>E</b>	
	Emergency First Aid		<b>D</b>
	Manual handling		<b>D</b>
	Banksman trained		<b>D</b>
	Telescopic loading shovel trained		<b>D</b>
<b>Knowledge &amp; Experience</b>			
	Experience of driving a HGV vehicle	<b>E</b>	
	Understanding of hazards and safety requirements associated with winter service delivery	<b>E</b>	
	Knowledge and understanding of winter service related vehicles, e.g. gritters, telescopic handlers		<b>D</b>
	Experience of winter service delivery		<b>D</b>
	Good knowledge of the local road network		<b>D</b>
<b>Skills</b>			
	Ability to use small plant equipment	<b>E</b>	
	Able to demonstrate spatial awareness	<b>E</b>	
	Able to undertake dynamic risk assessments	<b>E</b>	
	Able to complete relevant paperwork/records	<b>E</b>	
	Able to follow a pre-determined driving route and map read if needed.	<b>E</b>	
<b>Personal Attributes</b>			
	Able to work as part of a team	<b>E</b>	
	Able to communicate effectively with colleagues	<b>E</b>	
	Able to use own initiative	<b>E</b>	
	Flexible towards working time arrangements	<b>E</b>	
<b>Other Requirements</b>			
	Able to work as part of an out of hours call out rota, including evenings, during the night and weekends (unsocial hours)	<b>E</b>	
	Able to undertake the physical requirements of the post	<b>E</b>	
	Able to work outdoors in inclement weather conditions	<b>E</b>	
	Able to respond to call outs at short notice	<b>E</b>	