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| **Post title:** | Domestic Assistant |
| **Grade:** | AB |
| **Responsible to:** | Line manager |
| **Staff managed:** | None |
| **Directorate:** | Health and Adult Services |
| **Service:** | Adult Social Care |
| **Job family:** | **OS - Operational Support** |
| **Date of issue:** | April 2023 |

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| Job context |
| To undertake domestic duties within a residential establishment, day centre or mental health resource centre.  Job Specifics   * To undertake cleaning as requested, including cleaning of vacated rooms /bedsits /spring cleaning * To undertake laundry duties * Operate powered equipment including laundry machines and vacuum cleaners * Occasionally oversee residents in carrying out domestic duties as part of their rehabilitation * Basic food preparation/storage   The scientific and clinical evidence demonstrates that vaccines provide significant protection against severe disease, hospitalisation, and death from COVID-19.  [Research also suggests that those who are vaccinated are less likely to develop long COVID](https://www.gov.uk/government/news/ukhsa-review-shows-vaccinated-less-likely-to-have-long-covid-than-unvaccinated). The post-holder will support our North Yorkshire residents who are most at risk of serious illness from COVID-19 and therefore has a professional responsibility to preserve safety and to take all reasonable precautions necessary to avoid any potential health risks to themselves or others.   Whilst not a legislative requirement, it is highly desirable for successful candidates to have completed (or be willing to complete) a full course of COVID vaccination.  The duties and responsibilities highlighted are indicative and may vary over time. The post holder is expected to undertake other duties and responsibilities relevant to the nature, level, and scope of the post. |

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| |  |  | | --- | --- | | **Job Purpose:** | **To undertake domestic duties within a residential establishment, day centre or mental health resource centre.** | |

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| Operational management: | * Cleaning of designated areas to ensure that they are kept in a hygienic and tidy condition. * Basic food preparation/storage and operation of powered equipment including domestic –type laundry equipment. * Undertaking domestic duties and tasks with an understanding of safe and effective use of cleaning equipment and cleaning materials |
| Communications: | * Communicate with service users in a manner which promotes their dignity |
| Safeguarding: | * Comply with the council’s Health and Safety Policy and to take such steps as are reasonably practicable for own health and safety and that of colleagues at work and those affected by work. |

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| Person Specification: |  |
| Essential | **Desirable** |
| Knowledge and Experience   * Understanding of use of equipment and cleaning materials * Understanding of health and safety issues in relation to hygiene |  |
| Occupational Skills   * Food preparation and cooking |  |
| Behaviours  [Link](http://www.northyorks.gov.uk/article/23524/What-you-should-know-before-applying-for-a-job) |  |
| Other Requirements   * Work as part of a team with minimal supervision * Work on own initiative when appropriate and as part of a team. * Be aware of importance of confidentiality. | * Willing to work flexibly. * Have an understanding and respect for the individual rights of service users |

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| Career progression: |
| * At NYC we value our employees, and as part of this we can provide wider opportunities to progress in your career. Through discussion with your manager identify areas of interest and consider avenues to progress to them, e.g. apprenticeships and work shadowing/coaching. * As a large council we have a range of roles, across our services, and can provide a wealth of career and development opportunities to help our employees find fulfilling career development opportunities. |

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| Structure |
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NB – Assessment criteria for recruitment will be notified separately.  
Optional - Statement for recruitment purposes: You should use this information to make the best of your application by identifying some specific pieces of work you may have undertaken in any of these areas. You will be tested in some or all of the skill specific areas over the course of the selection process.