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| **Post title:** | Gardener/Handyperson |
| **Grade:** | CD |
| **Responsible to:** | Registered Manager |
| **Staff managed:** | None |
| **Directorate:** | Health and Adult Services |
| **Service:** | Care and Support |
| **Job family:** | **OS - Operational Support** |
| **Date of issue:** | April 2023 |

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| Job context |
| Based in residential establishments to operate as a gardener/handyperson.  The scientific and clinical evidence demonstrates that vaccines provide significant protection against severe disease, hospitalisation and death from COVID-19.  [Research also suggests that those who are vaccinated are less likely to develop long COVID](https://www.gov.uk/government/news/ukhsa-review-shows-vaccinated-less-likely-to-have-long-covid-than-unvaccinated). The post-holder will support our North Yorkshire residents who are most at risk of serious illness from COVID-19 and therefore has a professional responsibility to preserve safety and to take all reasonable precautions necessary to avoid any potential health risks to themselves or others.   Whilst not a legislative requirement, it is highly desirable for successful candidates to have completed (or be willing to complete) a full course of COVID vaccination. |

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| Operational management: | * Routine maintenance to recognise and understand the importance of Health and Safety (E.g. Lifts, Electric checks) and fire protection equipment and records. (E.g. Fire alarms, emergency lighting, automatic fire detection, fire doors, etc.). * To perform general gardening tasks in addition to the grounds maintenance department and to ensure clear safe access to the property at all times. * General handyperson work within the building, i.e. decorating, moving furniture, cleaning drains, replace spent light bulbs. * To provide as necessary a porterage service. * To be able to give direction and/or supervise others. |

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| Person Specification: |  |
| Essential | **Desirable** |
| Knowledge and Experience   * Health and Safety Legislation necessary checks that need undertaking around the home to help us keep it safe. * Safe handling of maintenance tools and equipment * Experience of maintenance, decorating, DIY and be able to keep building in good condition. * Maintenance checks that need undertaking around the home to help us keep it safe e.g. Fire Alarm & equipment testing * Working with Vulnerable People will involve basic awareness of safeguarding, for which training will be provided | * Understanding of the issues that can affect vulnerable people who need to be looked after by the local authority. |
| Occupational Skills   * Skills to keep accurate records of readings * Clear communication with others * Safe use of equipment and machinery when carrying out gardening repair and maintenance work * Judgement to prioritise daily tasks and work within a daily routine for service and inspection work |  |
| Behaviours  [Link](http://www.northyorks.gov.uk/article/23524/What-you-should-know-before-applying-for-a-job) |  |
| Professional Qualifications | * COSHH training |
| Other Requirements   * Reliable, flexible on occasion, be able to work as part of a team * Able to attend different venues * Able to meet the physical demands of the job * Outdoor working environment for many aspects of the job. | * Be able to drive |

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| Career progression: |
| * At NYC we value our employees, and as part of this we can provide wider opportunities to progress in your career. Through discussion with your manager identify areas of interest and consider avenues to progress to them, e.g. apprenticeships and work shadowing/coaching. * As a large council we have a range of roles, across our services, and can provide a wealth of career and development opportunities to help our employees find fulfilling career development opportunities. |

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| Structure |
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NB – Assessment criteria for recruitment will be notified separately.  
Optional - Statement for recruitment purposes: You should use this information to make the best of your application by identifying some specific pieces of work you may have undertaken in any of these areas. You will be tested in some or all of the skill specific areas over the course of the selection process.