

Job Description

Business Area	Operations
Post Title	Utility Technician
Grade	6
Reports To	Supervisor
Date of Issue	April 2024

Job Purpose

Responsible for surveying sites prior to and, where required, during active site operations to locate, identify, mark up and record all underground services, hazards, and GS6 overhead power lines. Feedback evidence identified from surveys to relevant operational teams and project designers.

This role operates on a countywide basis.

The postholder is required to participate in an out of hours call out rota to respond to emergencies and winter maintenance activities.

Main Duties and Responsibilities

1. Undertake site surveys prior to work starting, and during works, to identify underground services hazards, and GS6 overhead power lines
2. Provide feedback to relevant operational teams and project designers on evidence identified from surveys
3. Maintain accurate records of site activities, including details on site maps/plans of utility services.
4. Undertake tasks to support delivery of the Winter Maintenance service, including but not limited to; installing plough attachments, loading salt onto vehicles, acting as Banksman, map reading assistance, monitoring obstructions/hazards on the highway and alert the Winter Driver to these, hand salting and snow clearance.
5. Participate in an out of hours call out rota to respond to emergencies and winter maintenance activities.
6. Work in line with all NY Highways policies and procedures and be aware of the obligations for employees under these.
7. Behave according to the Employee Code of Conduct and be aware of employee responsibilities under the Code.
8. Behave according to the Behaviours Framework.
9. Comply with health and safety policies, organisational statements and procedures, report any incidents / accidents / hazards and take a pro-active approach to health and safety matters in order to protect oneself and others.
10. Undertake any other duties of a similar nature that may be required from time-to-time.

Person Specification

Criteria No	Criteria Description	Essential (E)	Desirable (D)
Qualifications & Education			
	To be trained in the below or, willingness to undertake training once in post: <ul style="list-style-type: none"> • Banksman • Manual Handling • Abrasive Wheels • Safe dig • Emergency First Aid • Traffic Management TM1 and TM2 (single phase) • GS6 overhead power lines 	E	
	Current driving licence	E	
	NRSWA		D
	CSCS Card		D
Knowledge & Experience			
	Considerable experience in highway construction or related activities	E	
	Experience in a utility technician type role	E	
	Good understanding of underground services and utility equipment	E	
	Knowledge of how to read and understand utility service drawings	E	
	Working knowledge of how to use ground radar and CAT scan and Genny equipment		D
Skills			
	Ability to effectively use ground radar and CAT scan and Genny equipment	E	
	Able to accurately complete record sheets, paper or electronic	E	
	Able to communicate effectively, with the ability to present findings to different audiences	E	
	To understand and be responsible for own safety, plus that of those around them	E	
	IT literate with the ability to use MS Office packages such as word and excel	E	
Personal Attributes			
	Able to work as part of a team	E	
	Flexible approach to working time arrangements	E	
	Willing to undertake training relevant to the role	E	
Other Requirements			
	Able to work as part of an out of hours call out rota, including evenings, during the night/early morning, weekends, bank holidays (unsocial hours)	E	
	Able to undertake the physical requirements of the post	E	
	Able to work outdoors in inclement weather conditions	E	
	Able to respond to call outs at short notice	E	

